

# AGENDA

**Meeting:** Devizes Area Board  
**Place:** The Shambles, Devizes, SN10 1DP  
**Date:** Monday 15 July 2019  
**Time:** 6.30 pm

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Including the Parishes of: All Cannings, Bishops Cannings, Bromham, Cheverell Magna, Cheverell Parva, Devizes, Easterton, Erlestoke, Etchilhampton, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:00pm**

Wiltshire Council recently passed the Climate Change Emergency Bill. In order to try to reduce landfill waste, please try to bring your own reusable cups for refreshments. However, 100% recyclable cups will be available.

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Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Anna Cuthbert, Bromham, Rowde and Potterne  
Cllr Peter Evans, Devizes East  
Cllr Sue Evans, Devizes North  
Cllr Richard Gamble, The Lavingtons and Erlestoke  
Cllr Simon Jacobs, Devizes and Roundway South (Chairman)  
Cllr Laura Mayes, Roundway  
Cllr Philip Whitehead, Urchfont and the Cannings (Vice-Chairman)

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>		<b>Time</b>
1	<p><b>Election of Chair for the meeting</b> (<i>Pages 1 - 2</i>)</p> <p>Following the annual Council meeting in May the Board need to elect a new Chair. As some of the members of the Board will be absent, it has been agreed that the Board can elect a Chair for this meeting only and then at the September meeting will elect a Chair for the rest of 2019/2020.</p>	6.30pm
2	<p><b>Election of a Vice Chair for the meeting</b></p> <p>Following the annual Council meeting in May the Board need to elect a new Vice Chair. As some of the members of the Board will be absent, it has been agreed that the Board can elect a Vice Chair for this meeting only and then at the September meeting will elect a Vice Chair for the rest of 2019/2020.</p>	
3	<p><b>Welcome</b></p> <p>To welcome those present to the meeting.</p>	6.35pm
4	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
5	<p><b>Minutes</b> (<i>Pages 3 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 13 May 2019.</p>	
6	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	6.40pm
7	<p><b>Chairman's Announcements</b> (<i>Pages 13 - 16</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• <b>Highways Improvements and Traffic Survey Requests</b> Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public. See agenda report for details.</li> <li>• <b>Winter Weather Provisions</b></li> </ul>	

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from [weather.team@wiltshire.gov.uk](mailto:weather.team@wiltshire.gov.uk). We kindly ask that any requests for equipment are made by the end of August 2019.

8	<b>Partner Updates</b> ( <i>Pages 17 - 30</i> )	6.45pm
	To receive updates from the following partners:	
	<ul style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Fire and Rescue Service</li> <li>c. Health Services</li> <li>d. Schools updates</li> <li>e. Town and Parish Councils</li> </ul>	
9	<b>Appointments to Outside Bodies and Working Groups</b> ( <i>Pages 31 - 54</i> )	7.00pm
	To note that the Area Board representatives of Outside Bodies and Memberships of Working Groups as detailed in the attached reports will stay the same until new representatives for the rest of 2019/2020 are appointed at the September Area Board.	
	To note that the Chairman to the Health and Wellbeing Group (currently Cliff Evans) will stay the same until the September Area Board when a representative for the rest of 2019/2020 will be appointed.	
10	<b>Highways Update</b>	7.05pm
	To receive an update from Bill Parks and Adrian Hampton on Highways in the Devizes Area.	
11	<b>Update from Devizes Town Council on The Market Place and the Shambles</b>	7.20pm
	To receive an update from Simon Fisher, Clerk Devizes Town Council on the Devizes Asset Transfer, The Market Place and the Shambles.	
12	<b>Open Floor</b>	7.30pm
	Residents are invited to ask questions of their local councillors.	
13	<b>Community Area Transport Group (CATG)</b> ( <i>Pages 55 - 68</i> )	7.40pm
	To consider the update and any recommendations arising from the Community Area Transport Group (CATG).	
14	<b>Air Quality</b> ( <i>Pages 69 - 70</i> )	7.45pm

	To receive any updates from the Devizes Air Quality and Transport Strategy Group.	
15	<b>Local Youth Network</b> <i>(Pages 71 - 74)</i>  To receive any update from the Local Youth Network.  To note the following application for youth grant funding which has already been awarded under delegated powers: <ul style="list-style-type: none"> <li>• St James Church Devizes, £800.00, towards their Going Up - Growing Up - Making the transition project.</li> </ul>	7.50pm
16	<b>Health and Wellbeing Group</b> <i>(Pages 75 - 76)</i>  To receive an update on the Devizes Health and Wellbeing Group and consider any applications for Health and Wellbeing funding.  Update to include details of the Devizes Health and Wellbeing day.	7.55pm
17	<b>Community Engagement Manager Update</b>  To receive any updates from Andrew Jack, Community Engagement Manager.  To include an update on National armed Forces Day.	8.05pm
18	<b>Area Board Funding</b> <i>(Pages 77 - 80)</i>  To consider the following applications to the Community Area Grants Scheme: <ul style="list-style-type: none"> <li>• Avon Road Community group, Devizes, £640.00, towards new picnic tables for the recreation ground.</li> <li>• Urchfont Village Cricket Club, £5,000.00 towards new cricket nets for the club.</li> <li>• South Western Ambulance Charity, £1,600.42, towards a lifting chair for Devizes Community First Responder group.</li> </ul>	8.15pm
19	<b>Urgent items</b>  Any other items of business which the Chairman agrees to consider as a matter of urgency.	
20	<b>Close</b>  The next ordinary meeting of the Area Board will be held on 9 September 2019, 6.30pm at the Devizes Hub and Library.	8.30pm